



## Night Watch/Janitorial Tech

Position Title: Night Watch/Janitorial Tech  
Reports To: Residential Program Manager  
FTE: Part Time/Non-Exempt/Overtime Eligible  
Rate of Pay: \$15.00/hour

### POSITION SUMMARY:

Blanchet House of Hospitality is seeking two Night Watch/Janitorial Technicians to join our dedicated team serving housing and food insecure members of our community. Founded in 1952, Blanchet House is a nonprofit social service agency whose mission is to feed, shelter, and aid those in need of compassionate, supportive restoration. In addition to serving three meals per day, six days a week at our downtown Portland location, Blanchet House shelters and assists homeless men in their transformation to self-sufficiency. Blanchet House of Hospitality takes pride in providing a safe, healthy, and respectful environment for everyone in our community.

The Night Watch/Janitorial Tech is responsible for bed/curfew checks for our downtown residents and provides on-call support to residents overnight, attending to emergencies and other situations that require attention. This individual performs necessary cleaning and other janitorial services in our facility, including deep cleaning in our commercial kitchen.

Eligible benefits include health/dental/vision coverage for the employee; participation in a Simple IRA program with employer match; parking; cell phone stipend; a work anniversary bonus; and Paid Time Off.

### SCHEDULE (two separate shifts):

Monday – Thursday Evenings, 10PM – 5AM (32 hours)

Friday – Sunday Evenings, 10PM-5AM (24 hours)

### ESSENTIAL RESPONSIBILITIES:

- Promote a safe and supportive residential environment consistent with the Blanchet House mission, core values, and standards established for the residential program.
- Perform routine and assigned cleaning, janitorial, and laundry services throughout the facility.
- Conduct resident bed checks and report curfew and other violations to residential staff.
- Respond to emergency situations that occur overnight.

### GENERAL RESPONSIBILITIES:

- Represent Blanchet House with distinction, acting with the highest degree of professionalism, integrity, and confidentiality.
- Value compassion and respect for the dignity of others in their work.
- Promote the safe, healthy, and friendly experiences of all Blanchet House community members.
- Promote and help to maintain Blanchet House policies, regulations, and expectations.
- Complete all assignments in a timely manner as requested by supervisor.
- Develop and promote professional, collaborative, and collegial relationships, which includes interacting effectively with people from different cultures and experiences.

- Learn from and build on diverse cultural and community perspectives and experiences.

**QUALIFICATIONS:**

- High school diploma or equivalent.
- Two-years successful janitorial experience; experience with night watch preferred.
- Ability to work independently and with minimal supervision.
- Ability to effectively contribute to a professional environment and work with the highest regard for confidentiality and appropriate professional boundaries.
- Possesses insight pertaining to personal biases and worldview and how they may interfere with effectively working with individuals representing a variety of cultural, ethnic, language and life experiences.
- Ability to work with, direct, and serve others with compassion and respect for their dignity.
- Ability to work effectively in a trauma-informed environment and with individuals in a recovery or self-improvement program.
- Excellent attention to detail and the need for precision and diligence in one's work.
- Ability to multi-task, prioritize, and manage time effectively.

**SUPERVISORY RESPONSIBILITIES:**

None

**WORKING CONDITIONS:**

As a human services agency, Blanchet House provides essential services in response to the COVID-19 crisis in our community. Employees are expected to follow the organization's COVID-19 protocols and to take all necessary, mandated, and recommended precautions to keep themselves and others in our community safe and healthy.

Many Blanchet House clients experience physical and/or mental health disabilities, mental health and/or addiction crisis, and trauma. Employees must be able to safely and successfully work in this environment and with marginalized, vulnerable community members.

**PHYSICAL DEMANDS:**

Physical requirements are consistent with physical duties required of janitorial personnel, including the lifting and transport of materials weighing up to 50 pounds, stooping, bending, kneeling, climbing stairs and ladders, and other physical activity associated with performing facility janitorial and cleaning services.

Background check, drug screen, and proof of authorization to work in the United States required prior to hire.

**Interested candidates should email [careers@blanchethouse.org](mailto:careers@blanchethouse.org). No phone calls.**

*Blanchet House of Hospitality is an equal opportunity employer. We will extend equal opportunity to all individuals without regard to race, religion, color, sex, pregnancy), national origin, disability, age, gender identification, sexual orientation, genetic information, or any other status protected under applicable federal, state or local law. Our policy reflects and affirms Blanchet House of Hospitality's commitment to the principles of fair employment and the elimination of all discriminatory practices.*